

# ADAMS COUNTY BOARD OF SUPERVISORS AGENDA

Adams County Board Room  
August 15, 2017 6:00 p.m.

P1

1. Call to Order by the Chairman
2. Was meeting properly announced?
3. Moment of silence
4. Pledge of Allegiance
5. Roll Call
6. Approve agenda
7. Approval of the July 18, 2017 minutes
8. Public participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Hickethier, Johnson, Kotlowski, Morgan, Nickel and Parr.
10. **Claims:** None
11. **Correspondence:** None
12. **Appointments:** Appoint Barbara Morgan to North Central WI Workforce Development to replace Skala.
13. **Unfinished Business:** None
14. **Reports and Presentations:**
  - A. Miscellaneous:
    - Student Government Day report by Keaton Klaus, SaYL student
    - Matt Hansen, Assistant Dean and Jay Dampier will do a presentation on the UWEX Next Generation
    - Daric Smith, ACED report
    - County Manager report

15. Review Committee Minutes			
Admin & Fin: 6/5, 7/6 Airport: 7/10 BOA: 7/19	County Board: 7/18 H&HS/Vet: 7/10 Hwy: 7/13	L&W/R&R: 7/11 Library: 6/26 P&Z: 7/6	Property: 7/11 Safety: 8/2 Solid Waste: 7/12

16. **Resolutions:**
  - Res. #35:** To enter into a cooperative agreement with North Central Regional Planning Commission and Juneau County to assist area businesses and commerce through a proposed Adams-Juneau Resiliency project.
  - Res. #36:** To Sell County Advertised Property parcel #126-182-413
17. **Ordinances:**
  - Ord. #24:** Rezone from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District; a portion of property located in part of the SW ¼, SE ¼, Section 17 and part of the property in the NW ¼, NE ¼ Section 20, all in Township 16 North, Range 6 East, (5 acres) at 1147 Elk Avenue, Town of Easton, Adams County, Wisconsin.
  - Ord. #25:** Rezone from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District; Property (5 acres) located in the SW, NE ¼, Section 20, Township 16 North, Range 6 East, at 2732 11th Drive, Town of Easton, Adams County, Wisconsin.
  - Ord. #26:** Rezone from an A1 Exclusive Agriculture District to an R1 LL Residential Large Lot District; Property located in the SE ¼, NE ¼, Section 33, Township 16 North, Range 6 East on 10th Avenue, Town of Easton, Adams County, Wisconsin.

- P2 **Ord. #27:** Rezone from a P-R Planned Residential District to a B-1 Rural Business District;  
Property located in the W ½, NE ¼, SE ¼, Section 17, Township 14 North, Range 6 East (18  
acres), part of a parcel located in the SW ¼, SE ¼, and part of a parcel located in Pt of Gov't Lot  
5, both in Section 17, Township 14 North, Range 6 East in the Town of Dell Prairie, Adams County,  
Wisconsin.
18. **Denials:** None
  19. **Petitions:** None
  20. Approve claims
  21. Approve Per Diem and Mileage
  22. Motion for County Clerk to correct errors
  23. Set next meeting date(s)
  24. Adjournment.



# CSI REPORT

## *Agenda*

**Adams County Student Government Day**

**May 4, 2017**

**Adams County Court House**

*The goal of Student Government Day is to give youth grades 10th-12th the opportunity to experience and learn about Adams County Government through a variety of activities, presentations and hands-on learning.*

- 8:15 Welcome
- 8:20 Overview of Adams County Committee Structure
- 8:30 Learn the Basics of Parliamentary Procedure
- 9:00 Committee Breakout & Discussion of Proposed Resolution
  - \*Bring back Drivers Education Classes lead by the School District
- 9:45 County Board Meeting/Election
- 10:15 Mock Crime Scene Investigation (Sheriffs Department & Medical Examiner)
- 11:30 Meet with our Local Representatives and Department Heads
  - Lunch (Taco Salad)
- 12:15 Serving as Youth Leaders (SaYL) Presentation
- 12:30 Tour of Adams County Courthouse
- 1:15 More on the Crime Scene Investigation! (Drug Free Adams County, District Attorney & the Sheriffs Department)
- 2:35 Evaluation
- 2:45 Adjourn & Back to School

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the program or activity for which it is needed. Please do so as early as possible prior to the program or activity so that proper arrangements can be made. Requests are kept confidential.





# COUNTY STUDENT GOVERNMENT

## See What You Can Uncover?

Elected County Board Supervisors

Barb A. Morgan  
Paul R. Pisellini  
David Repinski  
Peter Hickethier  
Gordon Carlson  
Robin Skala  
Fran Dehmlow  
John West

Florence Johnson  
Jerry Kotlowski  
Dan Wysocky  
Deb Parr



Jack E. Allen  
Larry L. Babcock  
Larry Borud  
Fred Nickel  
Scott Colburn  
Rocky Gilner  
Robert Grabarski  
Mark Hamburg

Adams County Board



The Adams County Board is made up of 20 Supervisors who are elected for a 2 year term at a non-partisan election. Residents elect the County Clerk, Treasurer, Sheriff, Clerk of Court, Register of Deeds, & District Attorney at a partisan election and serve a 4 yr. term. Offices of Medical Examiner & Surveyor are appointed.



5

## Areas Students focused on at: Student Government Day, May 4, 2017



100% of participants understand how local  
county government works



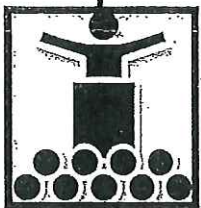
83% of participants feel confident in doing  
Parliamentary Procedure



92% of participants know what a county  
resolution is



92% of participants know what the different  
county departments are responsible for



83% of participants understand how a County  
Board meeting is structured. (i.e. who runs the  
meeting, how to vote, etc.)

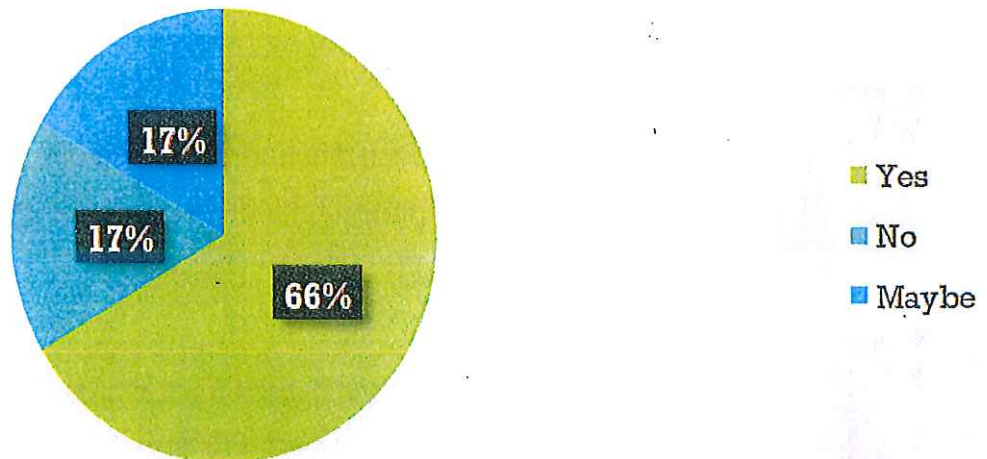
## Three Things I learned Today Are:

Parliamentary procedure, what each department does, and how CSI works. The District Attorney's job is different than most people think. I learned a lot about being able to tell how long a body had been dead for. I also learned a lot more about the parliament procedure. You can tell how someone died by where their blood pooled. There are non lethal ways to deal with somebody you're trying to take in. Just how many board members there really are. I learned how investigations are carried out by both the Medical Examiner and Sheriff's Office. I learned more about the courts system and how court proceedings work, and I learned more about what a District Attorney does. How parliamentary procedure takes place, how discussions add and develop anything going through the process. How elections take place in the county board room. Hints to investigating a crime scene. How our local government impacts our lives. What a Parli Pro meeting looks like.

## Overall Comments:

I loved learning about the law and how the departments work! I loved it. I enjoyed learning more about the government. This was so much fun. I wasn't expecting to see so much and get such a wide range of activities available for me to see or do. I liked that we got to part-take in stuff instead of just listening to people talk at me. I really enjoyed Student Government Day, and I learned a lot. I thought this was a great opportunity to learn about how the local government is run and takes place. Great day! Loved the enthusiasm and structure, just wish the speeches from different areas of our county government had some more energy! It was a very informative day. I had a great time. It was great. I had a great time and will come again next year.

## Planning to Attend Student Government Day Next Year





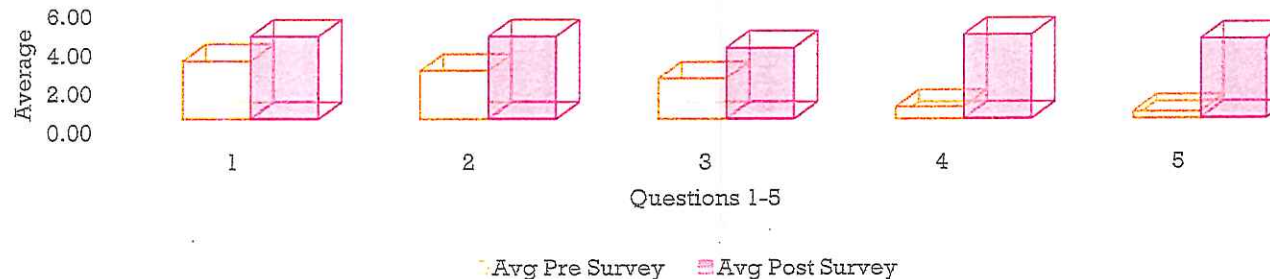
# Student Government Day Evaluation Results 2017

\* Survey was on a 5 point scale, each column represents a numeric point value 1-5

\*(n) indicate number of participants N=12

					QUESTION	Scale Points					Average Tally		Units of change
1 Not at all	2 Some what	3 Not sure	4 Pretty Good	5 Very Well		1 Not at all	2 Some what	3 Not Sure	4 Pretty Good	5 Very Well	Avg Pre Survey	Avg Post Survey	
1.00	12.00	0.00	8.00	15.00	1. I understand how local county government	0.00	0.00	0.00	36.00	15.00	3.00	4.25	1.25
3.00	8.00	1.00	8.00	10.00	2. I feel confident in doing Parliamentary	0.00	0.00	6.00	20.00	25.00	2.50	4.25	1.75
5.00	8.00	0.00	12.00	0.00	3. I know what a county resolution is.	0.00	4.00	3.00	32.00	5.00	2.08	3.67	1.58
2.00	14.00	3.00	0.00	10.00	4. I know what the different county departments are responsible for.	0.00	0.00	3.00	24.00	25.00	0.62	4.33	3.72
3.00	8.00	0.00	16.00	5.00	5. I can tell you how a County Board meeting is structured. (i.e. who runs the meeting, how to	0.00	4.00	0.00	20.00	25.00	0.34	4.08	3.74

## Student Government Day Evaluation Results 2017



**RESOLUTION NO. 35-2017**  
**ADAMS COUNTY, WISCONSIN**  
**ADAMS-JUNEAU EDA RESILIENCY PROJECT**

**INTRODUCED BY:** Public Safety & Judiciary Committee.

**INTENT & SYNOPSIS:** To enter into a cooperative agreement with North Central Regional Planning Commission and Juneau County to assist area businesses and commerce through a proposed Adams-Juneau Resiliency project.

**FISCAL NOTE:** None.

**WHEREAS:** Adams and Juneau counties were negatively impacted by flooding in 2016 which warranted inclusion in a federal disaster declaration; and

**WHEREAS:** the US Department of Commerce Economic Development Administration (EDA) has been allocated funds under the Economic Adjustment Assistance program to assist in disaster relief; and

**WHEREAS:** NCWRPC, Adams and Juneau Counties are part of an EDA Economic Development District and are eligible to apply for financial assistance under the Economic Adjustment Assistance program; and

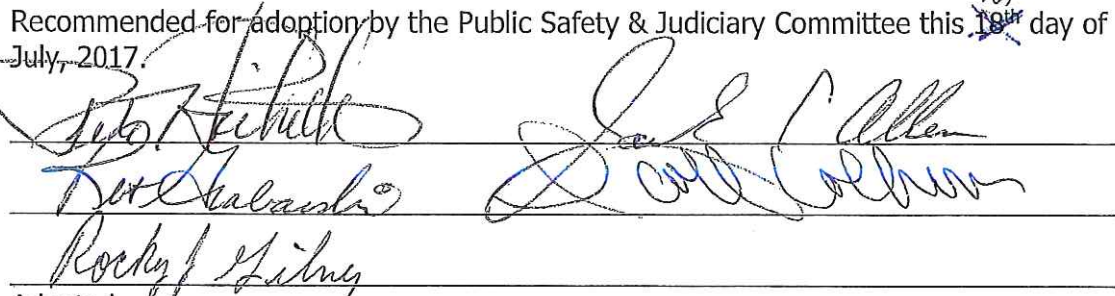
**WHEREAS:** it has been determined that the immediate recovery and long term resiliency of business and commerce in these counties can be assisted by the proposed Adams-Juneau Resiliency Project; and

**WHEREAS:** the NCWRPC has the staffing and resources, including necessary match funding, available to complete this project and all required administration; and

**NOW, THEREFORE BE IT RESOLVED:** that the County of Adams agrees to be a co-applicant with Juneau County and the NCWRPC on an Economic Adjustment Assistance grant application for this project; and

**BE IT FURTHER RESOLVED:** that Adams County requests that the NCWRPC handle the necessary grant administration on our behalf, and that John West, County Board Chair, be authorized to sign documents associated with the application and potential award.

Recommended for adoption by the Public Safety & Judiciary Committee this <sup>12th</sup> ~~18th~~ day of July, 2017.



Adopted \_\_\_\_\_  
 Defeated \_\_\_\_\_ by the Adams County Board of Supervisors this  
 Tabled \_\_\_\_\_ 18th day of ~~July~~ <sup>August</sup>, 2017.

County Board Chair

County Clerk

☒ Reviewed by Corporation Counsel

☒ Reviewed by Interim County Manager/Administrative Coordinator



**RESOLUTION** 36-2017  
**RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY**

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**INTRODUCED BY:** PROPERTY COMMITTEE

**INTENT & SYNOPSIS:** TO SELL COUNTY ADVERTISED PROPERTY

**FISCAL NOTE:** \$1,191.89 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;  
\$87.33 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES; \$200.00  
REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO  
ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES; \$20.78 REIMB  
OF FEES PAID TO ACCOUNT NO. 100.10.51520.317

**WHEREAS:** Zouhair Zahid has submitted a bid of \$1,500.00 for the parcel(s) of land  
described as follows: Lot Fourteen of Lakeview, a recorded plat, in the Village of  
Friendship, Adams County, Wisconsin Parcel# 126-182-413; and

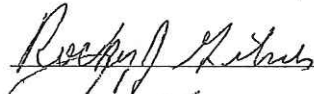
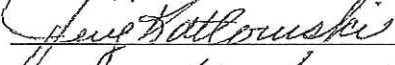
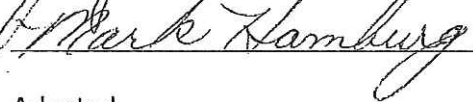
**WHEREAS:** Adams County took title to this property on July 18, 2016, per judgment of  
foreclosure; and

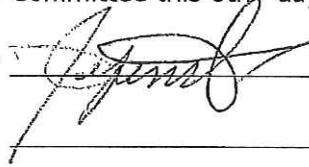
**WHEREAS:** Zouhair Zahid has submitted full payment of \$1,500.00 plus a \$30.00  
recording fee, which is on deposit with the County Treasurer.

**NOW THEREFORE, BE IT RESOLVED by the Adams County Board of  
Supervisors,** that the above described property is hereby approved for sale for the bid  
of \$1,500.00; and

**BE IT FURTHER RESOLVED:** That the County Clerk will issue a Deed to the above  
described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 8<sup>th</sup> day of August, 2017.

  
\_\_\_\_\_  
\_\_\_\_\_

Adopted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors this  
Tabled \_\_\_\_\_ day of August, 2017.

\_\_\_\_\_  
County Board Chair

\_\_\_\_\_  
County Clerk

- ☒ Reviewed by Corporation Counsel  
☒ Reviewed by Interim County Manager/Administrative Coordinator

P10

## AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of Easton on December 21, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On June 21, 2017 Daniel J. Breene, owner petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a portion of two parcels to create a 5 acre parcel in the Town of Easton, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on August 2, 2017, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District;

A portion of property located in part of the SW ¼, SE ¼, Section 17 and part of the property in the NW ¼, NE ¼ Section 20, all in Township 16 North, Range 6 East, (5 acres) at 1147 Elk Avenue, Town of Easton, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the \_\_\_\_\_ day of August, 2017.

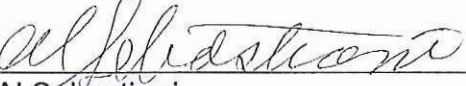
Recommended for enactment by the Adams County Planning & Zoning Committee on this 2<sup>nd</sup> day of August, 2017.

  
Rocky Gilher, Chair

  
Randy Theisen

  
Barb Morgan, Vice Chair

  
Larry Babcock

  
Al Sebastiani

  
Fred Nickel

  
Larry Borud

Enacted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors  
Tabled \_\_\_\_\_ this \_\_\_\_\_ day of August, 2017

John West, Board Chair

Cindy Phillippi, County Clerk





## PLANNING AND ZONING DEPARTMENT

ADAMS COUNTY PLANNING & ZONING COMMITTEE

August 2, 2017 – Room A230 -Courthouse

Friendship, WI 53934 –1:00 P.M.

P.O. BOX 187, COURTHOUSE

FRIENDSHIP, WI 53934

PHONE: 608-339-4222

[www.co.adams.wi.gov](http://www.co.adams.wi.gov)

Daniel J. Breene – Rezoning request of a portion of two parcels from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to create a 5 acre parcel in part of the property located in the SW ¼, SE ¼, Section 17 and part of the property in the NW ¼, NE ¼ Section 20, all in Township 16 North, Range 6 East, at 1147 Elk Avenue, Town of Easton, Adams County, Wisconsin.

Appearing for with testimony: Daniel Breene, owner explained the request.

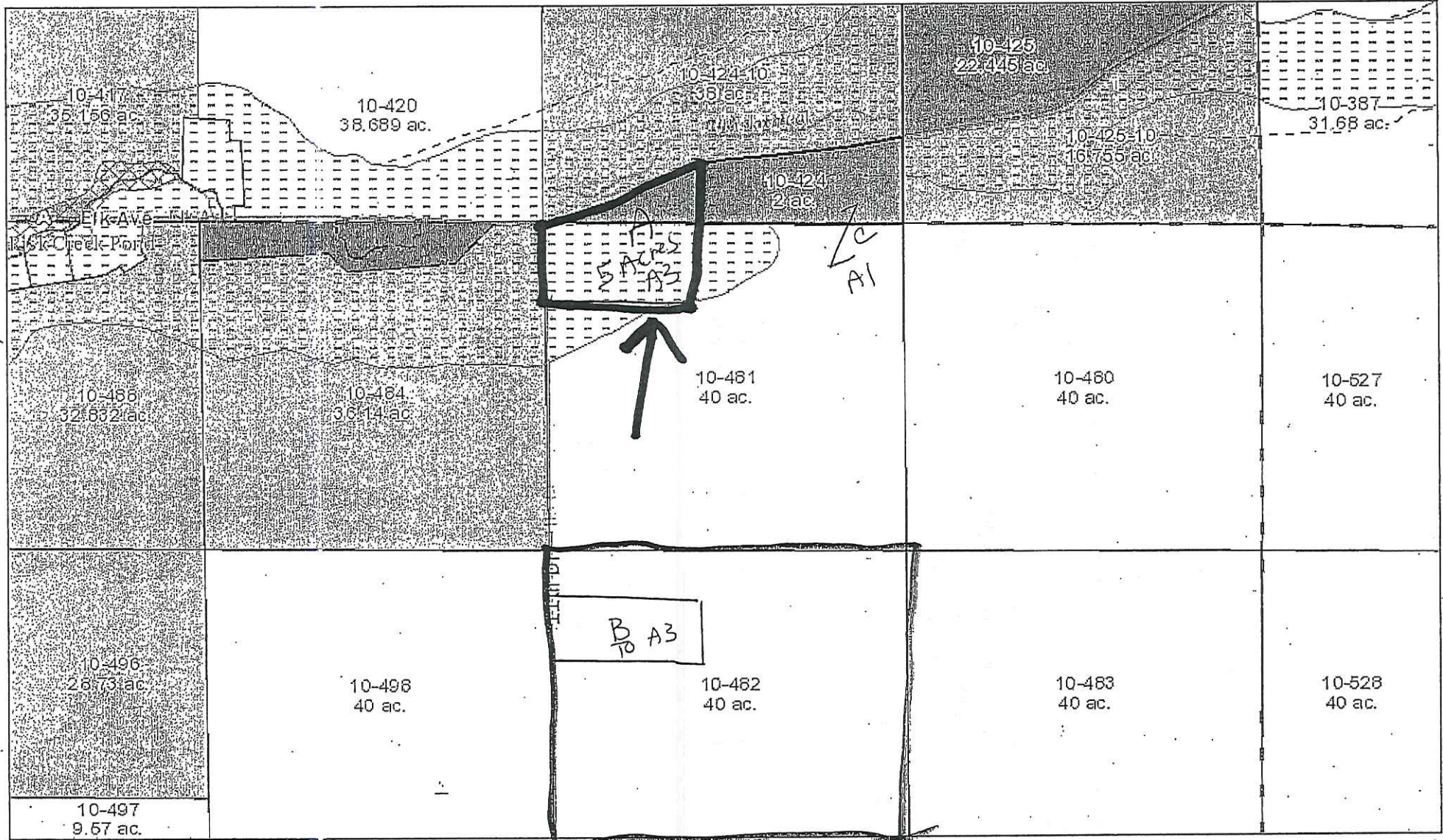
Appearing against: None.

Correspondence: Notification from the Town of Easton that they met on June 19, 2017 and had no objections. Telephone call from Sylvia Breene with no objections.

Disposition: Barb Morgan made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Larry Borud seconded the motion. Roll Call Vote: 7 - 0Yes. Motion carried.

# Web Map

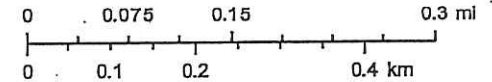
P12



June 21, 2017

Adams Co.

1:9,028



- |                  |                    |                           |
|------------------|--------------------|---------------------------|
| — State Highway  | Municipal Boundary | Special Flood Hazard Area |
| — County Highway | — Sections         | 100 Year Flood Zone       |
| — Local Road     | Schools            | Floodway                  |
| + Railroad       | Hospital           | Parcel Lines              |
| County Boundary  |                    |                           |

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## AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

P13

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of Easton on December 21, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On June 21, 2017 Daniel J. Breene, owner petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a portion of a 40 acre parcel (5 acres) in the Town of Easton, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on August 2, 2017, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:


Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District;

Property (5 acres) located in the SW, NE ¼, Section 20, Township 16 North, Range 6 East, at 2732 11<sup>th</sup> Drive, Town of Easton, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the \_\_\_\_\_ day of August, 2017.


Recommended for enactment by the Adams County Planning & Zoning Committee on this 2<sup>nd</sup> day of August, 2017.

  
Rocky Gilner, Chair

  
Randy Theisen

  
Barb Morgan, Vice Chair

  
Larry Babcock

  
Al Sebastiani

  
Fred Nickel

  
Larry Borud

Enacted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors  
Tabled \_\_\_\_\_ this \_\_\_\_\_ day of August, 2017

John West, Board Chair

Cindy Phillippi, County Clerk



## PLANNING AND ZONING DEPARTMENT

ADAMS COUNTY PLANNING & ZONING COMMITTEE  
August 2, 2017 – Room A230 -Courthouse  
Friendship, WI 53934 –1:00 P.M.

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934  
PHONE: 608-339-4222  
[www.co.adams.wi.gov](http://www.co.adams.wi.gov)

Daniel J. Breene – Rezoning request of a portion of a 40 acre parcel (5 acres) from an A1 Exclusive Agricultural District to an A3 Secondary Agricultural District of the Adams County Comprehensive Zoning Ordinance to allow the property to be split and located in the SW, NE ¼, Section 20, Township 16 North, Range 6 East, at 2732 11<sup>th</sup> Drive, Town of Easton, Adams County, Wisconsin.

Appearing for with testimony: Dan Breene, owner.

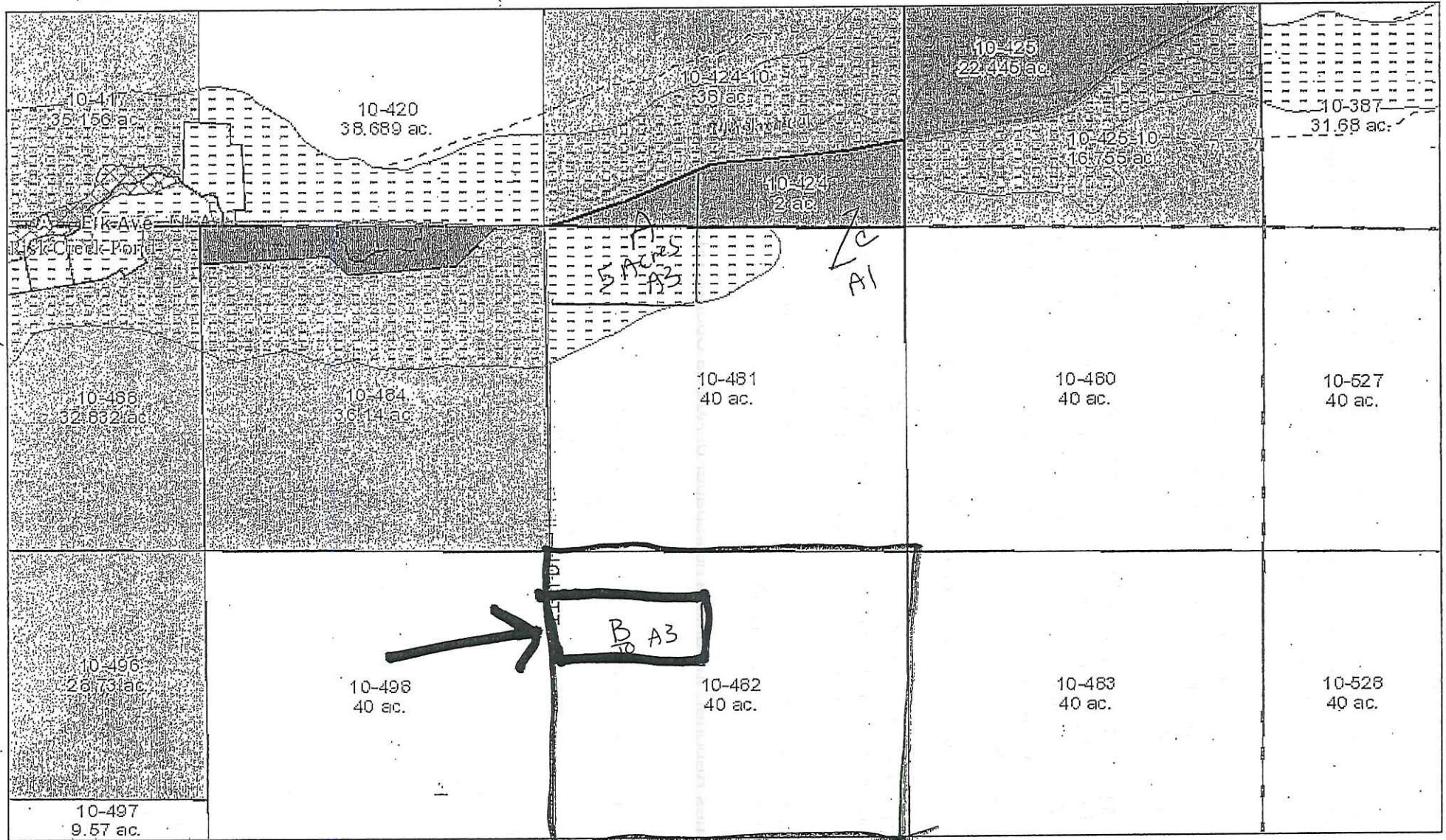
Appearing against: None.

Correspondence: Notification from the Town of Easton that they met on June 19, 2017 and they had no objections. Telephone call from Sylvia Breene with no objections.

Disposition: Fred Nickel made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Barb Morgan seconded the motion. Roll Call Vote: 7 - Yes. Motion carried.



# Web Map



June 21, 2017

- State Highway
- County Highway
- Local Road
- + Railroad
- County Boundary



Municipal Boundary



Sections



Schools



Hospital

Special Flood Hazard Area



100 Year Flood Zone



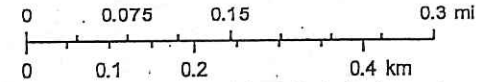
Floodway



Parcel Lines

Adams Co.

1:9,028



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P.16

## AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of Easton on December 21, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On June 9, 2017 Amanda & R Andrew Meyer, owners petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a 40 acre parcel in the Town of Easton, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on August 2, 2017, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A1 Exclusive Agriculture District to an R1 LL Residential Large Lot District;

Property located in the SE ¼, NE ¼, Section 33, Township 16 North, Range 6 East on 10<sup>th</sup> Avenue, Town of Easton, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the \_\_\_\_\_ day of August, 2017.

Recommended for enactment by the Adams County Planning & Zoning Committee on this 2<sup>nd</sup> day of August, 2017.

Rocky Gilner  
Rocky Gilner, Chair

Barbara A. Morgan  
Barb Morgan, Vice Chair

Al Sebastiani  
Al Sebastiani

Larry Borud  
Larry Borud

Randy Theisen  
Randy Theisen

Larry Babcock  
Larry Babcock

Fred Nickel  
Fred Nickel

Enacted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors  
Tabled \_\_\_\_\_ this \_\_\_\_\_ day of August, 2017

John West, Board Chair

Cindy Phillippi, County Clerk





## PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934

PHONE: 608-339-4222

[www.co.adams.wi.gov](http://www.co.adams.wi.gov)

### ADAMS COUNTY PLANNING & ZONING COMMITTEE

August 2, 2017 – Room A230 -Courthouse  
Friendship, WI 53934 –1:00 P.M.

Amanda & R. Andrew Meyer – Tabled Rezoning request of a 40 acre parcel from an A1 Exclusive Agriculture District to an R1 LL Residential Large Lot District of the Adams County Comprehensive Zoning Ordinance to allow the property to be divided into eight lots ranging from 4 to 6 acres and located in the SE ¼, NE ¼, Section 33, Township 16 North, Range 6 East on 10<sup>th</sup> Avenue, Town of Easton, Adams County, Wisconsin.

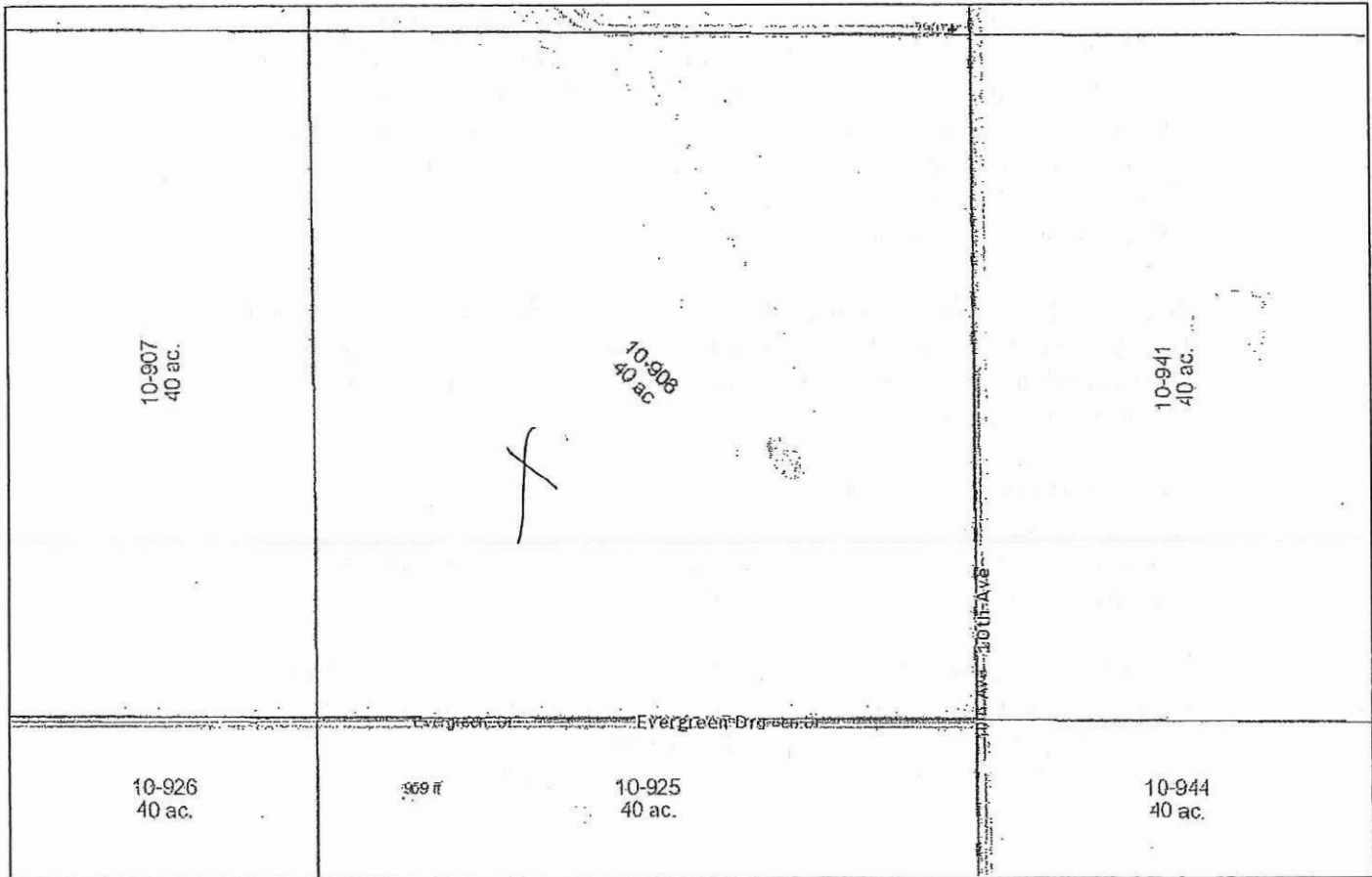
Appearing for with testimony: Jack Akers of Secluded Land Company was present to explain the request representing Mr. & Ms. Meyers. The land division will be a minimum of 4 ½ acres per the Town of Easton's requirements.

Appearing against: None.

Correspondence: Notification from the Town of Easton that they met on July 17, 2017 and they had no objections.

Disposition: Randy Theisen made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Fred Nickel seconded the motion. Roll Call Vote: 7 -Yes. Motion carried.

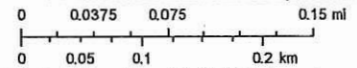
# Web Map



June 9, 2017

Adams Co.

1:4,514



- |                   |                      |                 |             |
|-------------------|----------------------|-----------------|-------------|
| — State Highway   | ▣ Municipal Boundary | ▣ Parcel Lines  | — Perennial |
| — County Highway  | — Sections           | — Meander Lines | Open Water  |
| — Local Road      | + Property Addresses | Streams         | Open Water  |
| + Railroad        | ▣ Schools            | Fluctuating     |             |
| ▣ County Boundary | + Hospital           | Intermittent    |             |

DISCLAIMER: This map is for informational purposes and has not been prepared for, nor is it suitable for legal, surveying, or engineering purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information. Adams County makes no warranty or ascertain the usability of the information. Adams County makes no warranty or guarantee as to the content, accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained hereon. Copyright 2015, Adams County. All rights reserved.

Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community



## AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County<sup>P19</sup> Zoning Ordinance as Ordinance No. 17A- 2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Dell Prairie on November 14, 2011, such approval having been filed with the Adams County Clerk pursuant to Section 59.69 of the Wisconsin Statutes; and

WHEREAS: On May 31, 2017 Majestic Development, owner, petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone land in the Town of Dell Prairie, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on July 6, 2017 and was reconsidered on August 2, 2017 per the County Boards directive. The Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommended approval of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance #17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be rezoned from a P-R Planned Residential District to a B-1 Rural Business District;

Property located in the W ½, NE ¼, SE ¼, Section 17, Township 14 North, Range 6 East (18 acres), part of a parcel located in the SW ¼, SE ¼, and part of a parcel located in Pt of Gov't Lot 5, both in Section 17, Township 14 North, Range 6 East in the Town of Dell Prairie, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the \_\_\_\_\_ day of August, 2017.

Recommended for approval by the Adams County Planning and Zoning Committee on this 2<sup>nd</sup> day of August, 2017.

Rocky Gilner  
Rocky Gilner, Chair

Randy Theisen  
Randy Theisen

Barb Morgan  
Barb Morgan, Vice Chair

Larry Babcock  
Larry Babcock

Al Sebastiani  
Al Sebastiani

Fred Nickel  
Fred Nickel

Larry Boud  
Larry Boud

Enacted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors  
Tabled \_\_\_\_\_ this \_\_\_\_\_ day of August, 2017



## PLANNING AND ZONING DEPARTMENT

ADAMS COUNTY PLANNING & ZONING COMMITTEE

August 2, 2017 – Room A230 -Courthouse  
Friendship, WI 53934 –1:00 P.M.

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934  
PHONE: 608-339-4222  
[www.co.adams.wi.gov](http://www.co.adams.wi.gov)

Majestic Development, LLC – Reconsideration of a rezoning request from a P-R Planned Residential District to a B1 Rural Business District of the Adams Count Comprehensive Zoning Ordinance for all of the property located in the W ½, NE ¼, SE ¼, Section 17, Township 14 North, Range 6 East (18 acres), part of a parcel located in the SW ¼, SE ¼, and part of a parcel located in Pt of Gov't Lot 5, both in Section 17, Township 14 North, Range 6 East in the Town of Dell Prairie, Adams County, Wisconsin.

Appearing for with testimony: David Wall, representing Majestic Development. Greg Rhinehart, Surveyor presented a map clarifying boundaries of Majestic Development and Lake of the Dells properties.

Appearing with testimony: Ron Arthur, Dan Zajeski, Jane Erickson and Frank Ward.

Appearing without testimony: Doug and Donna Delatorre, Fred Erickson, Michealene Day, Patricia and John Andersen, Stephen and Leisa Braband.

Correspondence: Notification from the Town of Dell Prairie that they met on June 13, 2017 and they had no objections.

Disposition: Larry Borud made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: 6 - Yes. 1 – No.(Fred Nickel) Motion carried.



8-108-10  
16.53 ac.

8-108-20  
6.71 ac.

8-108-10  
16.53 ac.

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16.53 ac.

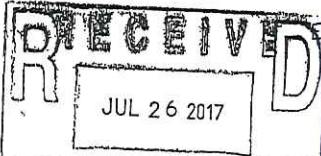
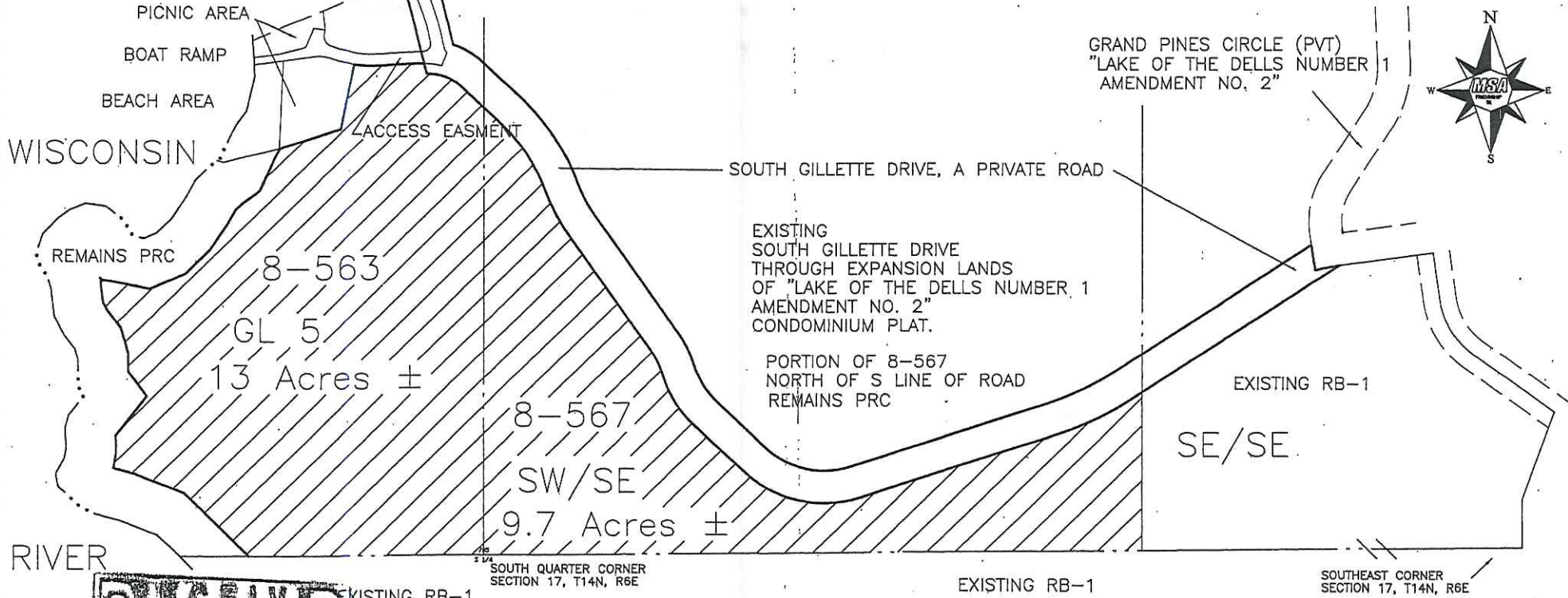
8-108-10  
16.53 ac.

8-108-10  
16.53 ac.

REZONING OF A PORTION OF GOVERNMENT LOT 5 AND A PORTION  
OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF  
SECTION 17, TOWN 14 NORTH, RANGE 6 EAST, TOWN OF DELL PRAIRIE,  
ADAMS COUNTY, WISCONSIN

GRAND PINES CIRCLE (PVT)  
"LAKE OF THE DELLS NUMBER 1  
AMENDMENT NO. 2"

CROSS HATCHED AREA TO BE REZONED FROM PRC TO RB-1



ADAMS COUNTY TRANSPORTATION  
ANNEX DEVELOPMENT ENVIRONMENTAL  
P.O. Box 349 Friendshp, WI 53934-0349  
808-339-3808  
© MSA Professional Services, Inc.

Cadd File:	R16705000.DWG		
Field Book:	FILE	Drawn by:	GPR
		Date:	JULY 5, 2017
Page No.:	FILE	Checked by:	EJS
		Scale:	1" = 200'

REZONING SKETCH

PREPARED FOR: MAJESTIC DEVELOPMENT, LLC  
3884 S. GILLETTE DRIVE, PVT  
WISCONSIN DELLS, WI. 53965

Project No.  
R16179001  
Sheet  
1 of 1



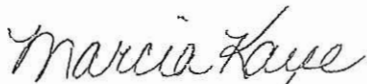
## ADMINISTRATIVE & FINANCE MEETING MINUTES

Monday, June 5, 2017

12 p.m., Room A231

P23

1. The meeting was called to order at 12:00 p.m. by Chairman West.
2. The meeting was properly noticed.
3. In attendance: Mark Hamburg (for Jack Allen), Deborah Parr, Bob Grabarski, Paul Pisellini, John West. Also present: Florence Johnson, Scott Colburn, Barb Morgan, Karl Nollenberger from Gov HR, Barb Petkovsek, Ken Wagner, and Marcia Kaye.
4. Motion by Pisellini, seconded by Parr to Approve the agenda. Motion carried by voice vote.
5. Motion by Grabarski, seconded by Pisellini to convene in closed session per Wis. Stats. §19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss and/or act on: (a) recommendations of GovHR for choosing candidates for interview for the position of County Manager/Administrative Coordinator; (b) Interview Options and (c) Travel expenses for applicants. Voting yes: Hamburg, Parr, Grabarski, West, Pisellini.
6. Motion by Grabarski, seconded by Hamburg at 2:26 p.m. to reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. Motion carried by voice vote.
7. Motion by Pisellini, seconded by Hamburg, to interview candidates 1, 2, 3, 5, and 10. Motion carried by voice vote.
8. Motion by Parr, seconded by Pisellini, for the County to pay travel expenses for the candidates, to include lodging, travel, and meals. Motion carried by voice vote.
9. Identify upcoming agenda items – there were none at this time.
10. Set next meeting date – Next meeting is scheduled for June 9 at 9:00 a.m.
11. Motion by Hamburg, seconded by Grabarski to Adjourn at 2:44 p.m. Voting yes: Hamburg, Parr, Grabarski, West, Pisellini.



Marcia Kaye  
Acting Recording Secretary

*These minutes were approved by the Admin & Finance Committee on August 7, 2017*

**ADMINISTRATIVE & FINANCE MEETING MINUTES**

Thursday, July 6, 2017, 3:00 p.m. Room A260

The meeting was called to order by Chairman West at 3:06 p.m. The meeting was properly noticed. Present: Grabarski, Parr, West, Pisellini and Allen. Also present: Quinnell, Nickel, Colburn, Tolley, Petkovsek, Kaye, Wagner, Patterson, Phillippi, Laura Hook, Chamber, Tori Babcock and Bill Pegler, Times Reporter.

Motioned by Grabarski/Pisellini to approve the agenda. Motion carried by unanimous voice vote.

Minutes from June 9, 2017 were not approved.

Public Participation: none

Correspondence: none

Item #8: Presentation and discussion on levy for Veterans Memorial: None

Item #9: Corporation Counsel monthly report: Written and verbal report was provided. The All Terrain Vehicle License Agreement was provided to committee. Lengthy discussion/explanation regarding legalities took place.

Item #13/15d: Parks Manager report: Tolley provided an update on the harbor project. Ayres is working on ADA compliance, grant application is a work in progress. Bids were awarded for Blackhawk – Town of Monroe road project. Snowmobile mapping will begin in August. Preconstruction meeting with MSA on ATV/UTV campground is expected to take place soon. Fourth of July went well with no major issues.

Item #10: Personnel monthly report: Written and verbal report was provided. Kaye informed the committee the costs for County Manager came out of her budget which wasn't budgeted for.

Item #11: Treasurer monthly report: Investment report provided; highlighted area roll over from prior month, bank statement not available. Updated reports will be placed in mailboxes.

Item #15i: Chamber contract: Motioned by Allen/Grabarski to accept the contract. Motion carried by unanimous voice vote.

Item #14: Administrative Coordinator/County Manager report: Petkovsek provided a verbal report. Casey Bradley will start Aug 7<sup>th</sup>. MDA was done, there were 4 audit findings, working on cash reconciliations, JE procedures are being put in place, working on desk review policies or UGG, final audit is expected in Aug, space study concept is being worked on. Fairgrounds is a work in progress, historical society is painting.

Item #12: MIS report: McGhee provided a verbal report. Spillman project has variation between mapping and data fields, testing is extremely slow; working on a disaster recovery plan, otherwise normal daily business. Website group met, will meet again next week, contract has been signed.

Item #15b: Discuss and/or act on balances/activity in Fund 420 – Capital Project Fund: Motioned by Grabarski/Pisellini to move \$1,004,966.38. Motion carried by unanimous voice vote.



## ADMINISTRATIVE & FINANCE MEETING MINUTES

P25

Thursday, July 6, 2017, 3:00 p.m. Room A260

Item #15c: Solid Waste– Update on 2017 budget activity: Quinnell provided an action plan for leachate, written/verbal update on scale issues, and intent to purchase bobcats as the current ones are not compliant.

Item #15j: Donation to Alice in Dairyland: Tori Babcock recommended waiting for the final finale to make donation; they are half-way to their budget goal now. The cost for final could range from \$5,000 to \$7,500. Those who sponsor, need to have a commitment in by the Feb 1st deadline for printing.

Excused: Allen, Phillippi at 5:12 p.m.

Kaye took over recording minutes.

Item #15j: Continued discussion: Grabarski suggested that once it is known the amount of donations the program receives, the County might look at a \$10,000 donation. Committee agreed that the money should be put into the parameters of the 2018 budget as the County benefits from the publicity, as well as the additional tourism from the events, with final decision to be made as we work through the budget.

Item #8: Discussion on levy for Veterans memorial – no discussion held - to be put on August agenda.

Item #15a: Discuss and/or act on parameters for the 2018 budget: Committee members agreed to the following: Departments to strive for 0% increase in budgets; 8% placeholder for potential health insurance increase; change employee premium portion so all employees are paying 15% of the premium; 1% placeholder for wage increase; plan to have budget done and to Admin & Finance for review by September 20, 2017. It is expected that 100% of net new growth will be taxed. A draft budget timeline was distributed and will be discussed with Bradley once he has started.

Item #15e: Resolution to Rescind Employment Policy No. One Adopted by Resolution No. 114-2013 and Replace it with the Attached Employment Policy No. One of the Administrative Policy Documents: Motioned by Grabarski, seconded by Pisellini to approve resolution. Motion carried by unanimous voice vote. Excused: Allen. Request was made that both copies (final and tracked) be provided to County Board members with their packets, so they can see the changes that were made.

Item #15f: Motioned by Pisellini, seconded by Parr to approve the Resolution to adopt the Purchasing Policy. Motion carried by unanimous voice vote. Excused: Allen.

Item #15g: Updating Employee Handbook. No updates – waiting for review by new County Manager/Administrative Coordinator. Place on agenda for next month.

Item #15h: Updating County Board Rules. Updates had previously been provided to Committee. WCMIC has reviewed and indicates that Rules are in compliance with State statutes. Committee discussed process for reviewing claims, and will discuss at a future meeting. Would like clean

**ADMINISTRATIVE & FINANCE MEETING MINUTES**

Thursday, July 6, 2017, 3:00 p.m. Room A260

copies provided to Committee with most recent revision date on the bottom of the draft. No action taken at this time – Place on agenda for next month.

Item #16: Identify upcoming agenda items: Transition and priorities for new County Manager; Board Rules; Veterans Memorial update; Minutes from June 9 meeting.

Next meeting date: August 7, 3:00 p.m.

Motioned by Grabarski, seconded by Pisellini, to adjourn at 6:19 p.m. Motion carried by unanimous voice vote. Excused: Allen.

Respectfully submitted,

The block contains two handwritten signatures in black ink. The first signature, "Cindy Phillippi", is written in a cursive style. The second signature, "Marcia Kaye", is also in cursive and appears to be written below the first signature.

Cindy Phillippi, Marcia Kaye  
Recording Secretaries

These minutes have been approved.

S:\Administrative & Finance\2017 Minutes\Adm & Fin 7-6-17 minutes.doc



## Minutes of Adams Co. Airport Commission Monday July 10, 2017

Meeting called to order at 7:00 PM by Chairperson Dave Repinski

Members present: Steve Pollina, Mike Bourke, Dave Repinski, and Jerry Reuterskiold.

Also present Airport Manager Mike Scott, Airport Groundskeeper Sheldon Sundsmo and Josh Holbrook with the BOA.

Motion to approve published agenda by Repinski second by Pollina no discussion, motion carried.

Motion to approve Minutes, as published, of June 12, 2017 Airport Commission by Reuterskiold, Second by Pollina. No discussion. Motion carried.

### Report of Airport Manager

Scott reported he received a request to install a ADS-B receiver that would display local aircraft traffic info on the internet. Scott will make further inquiries.

Scott reported that he had not received financial information. He also reported that there was a change in the bill paying procedure that should result in bills being paid more timely.

Scott introduced Josh Holbrook from the BOA who informed the commission on the progress in regards to new snow removal equipment for the airport, indicating that he was pricing various attachments including a brush hog, finishing mower and a box blade. He also was pricing a zero turn mower.

Scott reported that fuel sales for the second quarter of this year were 1696 gals.

Motion by Bourke to accept the Airport Manager's report, second by Reuterskiold no discussion, motion carried.

### Report of Grounds keeper

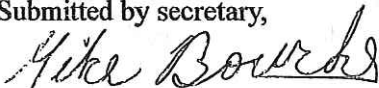
Sundsmo reported that he has repaired the rotating beacon and the runway end identifier lights. He also reported that the courtesy car needed a new windshield and the riding mower needed a new bearing.

Motion to accept Grounds keeper report by Bourke, second by Repinski Motion carried.

Motion by Pollina to adjourn until 7:00 PM Monday August 14, 2017, Second by Reuterskiold. No discussion. Motion carried.

Meeting adjourned at 7:35 PM.

Submitted by secretary,



Mike Bourke

Minutes not officially approved yet.



## PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934

ADAMS COUNTY BOARD OF ADJUSTMENT

MONTHLY MINUTES:

July 19, 2017

PHONE: 608-339-4222

www.co.adams.wi.gov

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Tom Feller, Bob Krause and Bob Benkowski. Others present were: Phil McLaughlin, Zoning Administrator and Janene Harper, Recording Secretary. Was this meeting properly announced? Mr. McLaughlin stated that it was. Roll Call. Bob Benkowski made a motion to approve the Agenda as noticed. Bob Krause seconded the motion. All in favor. Motion carried. Public Hearings: Rafal Sajdok – Special Exception Permit request under Section 3-3.00 of the Adams County Comprehensive Zoning Ordinance to allow a residential accessory building without a dwelling present located in the SW ¼ of the SE ¼, Section 8, Town 19 North, Range 7 East, Lot 1, CSM 5257 at 885 5<sup>th</sup> Avenue, Town of Colburn, Adams County, Wisconsin. Rafal Sajdok, owner of property, was present and had brought samples of what he would build. He explained that he had two lots combined to he would have enough room for building the accessory building and a home in the future. Bob Krause made a motion to grant the Special Exemption as requested. Tom Feller seconded the motion. Roll Call Vote: 4 – Yes. Motion carried. Melissa A. Minarcin/Scott A. Nelson – Special Exception Permit request under Section 9-4.01(A) of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow filling and grading on slopes of more than twenty (20) percent of the property located in the SW ¼, SE ¼, & NW ¼, SE ¼, Section 5, Township 18 North, Range 6 East, Lot 3 of CSM 3435 and Outlot 2, CSM 3773 at 1348 State Road 13, Town of Preston, Adams County, Wisconsin. Brian Stanley of Property Works Landscaping was at the meeting representing the owner's of the property. They are asking to have a view corridor which is not in place at the moment. He brought plans showing what would be filled, graded & planted if the request was granted. Minarcin/Nelson are requesting 62 feet of view corridor at one portion of the 372.9 feet of frontage, and another 10 feet of view corridor at a different portion of the frontage. Tom Feller asked if careful consideration was made for erosion control. Brian from Property Works explained that they will be planting a buffer of native grasses & plants along the hill and waterfront and immediately using matted straw for coverage to avoid erosion. Bob Benkowski made a motion to grant the Special Exception as requested, Bob Krause seconded the motion. Roll Call Vote: 4- Yes. Motion granted. Ronald J. & Patricia B. Holtslander – Special Exception Permit request under Section 9-4.01(C) of the Adams County Shoreland, Wetland & Habitat Protection Ordinance to allow filling and grading of more than two thousand (2000) square feet on slopes of more than twelve (12) percent on property located in Pt. Gov't Lot 2, Section 14, Township 15 North, Range 7 East, Lot 20 of Assessor's Plat #1 at 3297 E. Park Lake Road, P.V., Town of Jackson, Adams County, Wisconsin. Brian Stanley from Property Works landscaping represented Mr. & Mrs. Holtslander. He explained that the property was in very poor shape, having no vegetation and quite a bit of erosion. He explained that after reviewing the area, plans were made to eliminate part of the driveway to stay at 30% for impervious surfaces, and native grasses & plants would be planted. Bob Benkowski asked how much grading would take place, and Brian explained that it would be very little. Bob Krause made a motion to grant the Special Exception as requested. Bob Benkowski seconded the motion. Roll Call Vote: 4 – Yes. Motion carried.





## PLANNING AND ZONING DEPARTMENT

Adams County Board of Adjustment  
Meeting Minutes  
July 19, 2017  
Page #2

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934  
PHONE: 608-339-4222  
www.co.adams.wi.gov

Minutes: Phil McLaughlin presented the Board with the minutes from the June 19, 2017 meeting for their review. Bob Benkowski made a motion to approve the minutes as presented. Tom Feller seconded the motion. All in favor. Motion carried.

Correspondence: None.

Chairman Bob Beaver closed the Public Hearing portion of the meeting.  
The next Board of Adjustment Meeting will be August 16, 2017 at 9:30 A.M.

Bob Beaver made a motion to adjourn. Bob Benkowski seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:10 A.M.

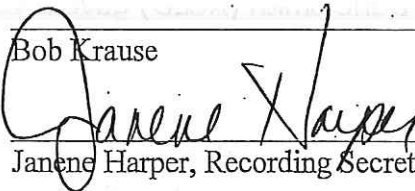
\_\_\_\_\_  
Bob Beaver, Chair

\_\_\_\_\_  
Tom Feller, Vice-Chair

\_\_\_\_\_  
Catherine Croke, Secretary

\_\_\_\_\_  
Bob Krause

\_\_\_\_\_  
Robert Benkowski

  
\_\_\_\_\_  
Janene Harper, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.**

## ADAMS COUNTY BOARD OF SUPERVISORS MINUTES

P30

Adams County Board Room July 18, 2017 6:00 p.m.

The meeting was called to order by Chairman West at 6:00 p.m. The meeting was properly announced. There was a moment of silence followed by the Pledge of Allegiance.

**Roll Call of Supervisors:** Dist. #01-Mark Hamburg; Dist. #02-Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist. #06-Barb Morgan; Dist. #07-Fran Dehmlow; Dist. #09-Dan Wysocky; Dist. #10-Scott Colburn; Dist. #11-Peter Hickethier; Dist. #12-Fred Nickel; Dist. #13-Florence Johnson; Dist. #14-Deborah Parr; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Gordon Carlson; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini. Excused: Dist. #08-Robin Skala. SAYL student Klaus present.

Motioned by Hamburg/Colburn to approve the agenda. Motioned by Gilner/Borud to send Denial #01-17 back to the Planning & Zoning committee. Motion carried by roll call vote, 19 yes, 1 excused. Excused, Skala. SAYL student Klaus, yes (non-binding vote). Motion to approve agenda as amended carried by roll call vote, 19 yes, 1 excused. Excused, Skala. SAYL student Klaus, yes (non-binding vote).

Motioned by Wysocky/Morgan to approve the June 19, June 20 (closed session), June 20, July 7, 2017 minutes. Motion carried by unanimous voice vote.

**Public participation:** None

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Hickethier, Johnson, Kotlowski, Morgan, Nickel and Parr.

**Claims:** None

**Correspondence:** None

**Appointments:** None

**Unfinished Business:** None

**Reports and Presentations:** Daric Smith (ACED) gave a verbal report. Petkovsek, Interim County Manager, gave a verbal report.

### **Resolutions:**

**Res. #32:** Motioned by Allen/Grabarski to adopt Res. #32-17 to recognize Tom Charles' retirement on July 28, 2017, and honor his 29 years of service as a Mental Health Therapist at Adams County Health and Human Services Department. Motion to adopt Res. #32-17 carried by roll call vote, 19 yes, 1 excused. Excused, Skala. SAYL student Klaus, yes (non-binding vote).

**Res. #33:** Motioned by Grabarski/Parr to adopt Res. #33-17 to adopt a revised Employment Policy No. One of the Personnel and General Administrative Policy, and to rescind Resolution No. 114-2013. Nickel objected to consideration of the question. Objection failed by roll call vote, 4 yes, 15 no, 1 excused. Voting yes, Dehmlow, Johnson, Nickel and Repinski. Excused, Skala. SAYL student Klaus, no (non-binding vote). Motioned by Repinski/Nickel to postpone the vote until November 1<sup>st</sup>, 2017 and have a meeting of the whole with the new County Manager. Motion failed by roll call vote, 5 yes, 14 no, 1 excused. Voting yes, Babcock, Dehmlow, Johnson, Nickel and Repinski. Excused, Skala. SAYL student Klaus, no (non-binding vote). Motioned by Nickel to call the previous question. Motion failed for lack of second. Motioned by Hickethier/Borud to call the question. Motion carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Dehmlow. Excused, Skala. SAYL student Klaus, yes (non-binding vote). Motion to adopt Res. #33-17 carried by roll call vote, 11 yes, 8 no, 1 excused. Voting no, Carlson, Colburn, Dehmlow, Gilner, Johnson, Kotlowski, Nickel and Repinski. Excused, Skala. SAYL student Klaus, yes (non-binding vote).

**Res. #34:** Motioned by Allen/Hickethier to adopt Res. #34-17 to adopt the Adams County Purchasing Policy, and to rescind Resolutions numbered 53-2014, 54-2014 and 56-2014. Motion to adopt Res. #34-17



carried by roll call vote, 19 yes, 1 excused. Excused, Skala. SAYL student Klaus, yes (non-binding vote).

P31

**Ordinances:**

**Ord. #21:** Motioned by Gilner/Hamburg to enact Ord. #21-17 to rezone a parcel of land (40 acres) from a PSP-1 Public Semi Public District to an A3 Secondary Agriculture District, property located in the SW ¼, SE ¼, Section 36, Township 14 North, Range 6 East, Town of Dell Prairie, Adams County, Wisconsin. Motion to enact Ord. #21-17 carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Nickel. Excused, Skala. SAYL student Klaus, yes (non-binding vote).

**Ord. #22:** Motioned by Borud/Gilner to enact Ord. #22-17 to rezone a portion of a parcel of land from an A-1 Exclusive Agricultural District and an A3 Secondary Agriculture District to reflect (7 acres) of the parcel encompassing the current residence be zoned A3 Secondary Agriculture and the remaining acreage to A1 Exclusive Agriculture, property located in the SW ¼, NE ¼, & Pt. NW ¼, SE ¼, Section 34, Township 14 North, Range 7 East, at 330 State Road 23, Town of New Haven, Adams County, Wisconsin. Motion to enact Ord. #22-17 carried by roll call vote, 19 yes, 1 excused. Excused, Skala. SAYL student Klaus, yes (non-binding vote).

**Ord. #23:** Motioned by Babcock/Gilner to enact Ord. #23-17 to rezone a portion of a parcel of land (2 acres) from an A-1 Exclusive Agricultural District to an R-1 LL Residential Large Lot District of the Adams County Comprehensive Zoning Ordinance, property located in the SW ¼, NE ¼, Section 17, Township 14 North, Range 7 East on 5<sup>th</sup> Drive, Town of New Haven, Adams County, Wisconsin. Motion to enact Ord. #23-17 carried by roll call vote, 19 yes, 1 excused. Excused, Skala. SAYL student Klaus, yes (non-binding vote).

**Denials:**

**Denial #01: Will be sent back to Planning & Zoning committee.**

**Petitions:** None

Motioned by Colburn/Hickethier to approve claims. Grabarski's claim sheet payment was reduced by 3 meetings; Nickel provided written documentation regarding the denial of the 3 meetings. Motion carried by unanimous voice vote.

Motioned by Repinski/Colburn to approve per diem and mileage. Motion carried by unanimous voice vote.

Committee went back to approval of claims for further clarification; Grabarski's claim sheet payment was reduced by 3 meetings and will be sent to that committee, and be brought to County Board next month.

Motioned by Johnson/Allen for County Clerk to correct any and/or all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Next meeting date: August 15<sup>th</sup>, 2017 @ 6:00 p.m.

Motioned by Wysocky/Colburn to adjourn at 7:20 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippe  
Adams County Clerk  
CP/ck

These minutes have not been approved by the County Board.

**Adams County Health & Human Services and  
Veterans Service Board Meeting Minutes  
Health & Human Services Building – July 10, 2017**

1. The Adams County Health & Human Services and Veterans Services Board meeting was called to order by Supervisor Robert Grabarski at 4:00 p.m.
2. **Roll Call of Board Members:** Present: Robert Grabarski, Peter Hickethier, Fran Dehmlow, Scott Colburn, Terry Harvey-Beversdorf and Larry Babcock Absent excused: Jack Allen & Marge Edwards

Health & Human Services Staff Present: Kelly Oleson, Sarah Grosshuesch, Wendy Pierce, Erin Schiferl, Cindi Flynn, Donna Richards, Kay Saarinen-Barr, Diane Osborn, Sherrie Manning and Ruth Horndasch.

Veterans Services Staff Present: Steve Dykes

Also present, Barb Petkovsek, Interim County Manager, Kyle Patterson, County Finance Manager, Tom Charles, Behavioral Health Therapist and Reporter Bill Pegler from the Times Reporter.

3. **Was the meeting properly noticed?** Yes
4. **Approval of Agenda** – Motion was made to approve the July 10, 2017 Health & Human Services & Veterans Services Board Meeting agenda by Hickethier/Colburn. Motion carried by UVV.
5. **Approval of Minutes – June 12, 2017 Health and Human Services & Veterans Services Meeting Minutes**– A motion was made to approve the June 12, 2017 Health & Human Services & Veterans Services Meeting Minutes by Colburn/Harvey-Beversdorf. Motion carried by UVV.
6. **Public Comment** – None
7. **Correspondence** – None
8. **Announcements** – None

**Veterans Services**

1. **Veterans Services Officer's Report June 2017.** A written report was distributed to the Board prior to the meeting. Officer Dykes reviewed his report for the Board. Supervisor Grabarski



asked if the Board had any questions concerning Officer Dykes report. Officer Dykes answered general questions concerning his report.

**2. Review and approval of June 2017 Veterans Services Vouchers and Financial Report.**

Supervisor Grabarski asked the Board if they had any questions concerning the Veterans Services Financial Report. Officer Dykes added further explanation concerning a line item in the voucher report. A motion was made by Hickethier/Colburn to approve the Veterans Services vouchers and financial report for June 2017. Motion carried by UVV.

Veterans Services Officer Dykes was dismissed at 4:04 p.m.

**Health & Human Services**

**New Business:**

**1. Review May 2017 Health & Human Services Financial Report.** Supervisor Grabarski asked the Board if they had any questions concerning the HHS Financial Report. Fiscal Manager Pierce answered general questions from the Board.

**2. Review & Approval May 2017 Health & Human Services Vouchers.** Supervisor Grabarski asked the Board if they had any questions concerning the HHS voucher report. Members of the Board asked general questions concerning voucher expenses paid. Director Oleson asked Fiscal Manager Pierce to prepare a breakdown of costs associated with large invoices for the Board for the next meeting. There being no further questions, a motion was made to approve the May 2017 Health & Human Services Vouchers by Colburn/Hickethier. Motion carried by UVV.

**3. Director's Report & Manager Narratives.** A written report was submitted to the HHS Board prior to the meeting. Director Oleson added that the agency has been busy with interviewing, hiring and filling positions. Oleson stated that Sarah Grosshuesch, Public Health Officer has turned in her resignation to pursue a great opportunity to relocate to Minnesota to be closer to her family. Her last day with the agency is August 11<sup>th</sup> and she will be greatly missed. An interim plan will be put into place soon. Interim County Manager Petkovsek stated that Sarah has been a great asset not only to the Health & Human Services Department but also in the community and at the State level. Sarah's ability to discuss our County's needs as it relates to Public Health has been done well. Petkovsek thanked Sarah for going the "extra mile" to make sure our County's needs were met.

**Division Updates –**

**Behavioral Health –** Supervisor Hickethier asked if the Drug Court Treatment Coordinator, Lisa Curlss has started. Behavioral Health Manager Saarinen-Barr stated she has been on the job for a few weeks and is doing well.

**Fiscal Services** – Fiscal Manager Pierce stated that all Health & Human Services staff that are required to do 100% time reporting are using the new system, timesheets.com without any issues. Interim County Manager Petkovsek added that the time tracking system allows for accurate audits and meets UGG requirements. Supervisor Grabarski asked for an ECHO update. Director Oleson stated that PPS is still a struggle and has scheduled regular meetings with ECHO to resolve the problem. Fiscal Manager Pierce stated that she will make scanning a priority and that billing is going very well. Supervisor Grabarski asked for a WIMCR update. Pierce stated that reporting for WIMCR is going well and that the August 14<sup>th</sup> deadline to submit will be met.

**Public Health** – Supervisor Grabarski asked about the Seal-a-Smile program. Public Health Officer Grosshuesch stated that LaClinica will offer dental services and will absorb uninsured children and bill Medicaid.

Supervisor Grabarski requested that item #6 be moved up.

6. **Administration: Discuss and/or approve resolution recognizing Tom Charles for his 29 years of service to Adams County Health & Human Services.** Director Oleson read the resolution recognizing Tom Charles for his 29 years of service to the community. Tom thanked the Board for recognizing him and stated that he was proud that he has been able to work with the members of Adams County. Behavioral Health Manager Saarinen-Barr stated that Tom has been a wonderful asset and that he is committed and dedicated to his work. Kay praised Tom for his positive influence on the community and staff stating that his “pearls of wisdom” will be missed. A motion was made to approve the resolution recognizing Tom Charles for 29 years of service to the Adams County Health & Human Services Department by Hickethler/Colburn. Motion carried by UVV.
4. **Administration: Update on electronic health record (ECHO) implementation.** Director Oleson stated that the biggest issue is with PPS and pressure has been put on ECHO to get the PPS system working. Fiscal staff must manually enter data for PPS and an extension from the State have been honored but if data is not submitted on time it could result in further issues with the State.
5. **Administration: Update on Family Care Transition.** Director Oleson stated that a request for money to offset unknown costs relating to the delay in transitioning to Family Care was made by Long Term Support Manager Osborn and Fiscal Manager Pierce for approximately \$68,000. The State awarded the agency this money and it will be used to offset staffing costs. The State also conveyed that there will be no ruling until January 2018 and our transition date is unknown at this time. Additionally, it is not known if the agency will need to make a payment for 2018 or if a pro-rated payment will be made in 2019.



7. **Public Health: Discuss and/or approve Public Health policies.** Public Health Officer Grosshuesch reviewed the updated Proper Vaccine Storage and Handling policy for the Board and answered general questions. A motion was made to approve the updated Public Health policy, Proper Vaccine Storage and Handling by Colburn/Hickethier. Motion carried by UVV.
8. **Administration: Discuss scheduling for public hearing for Health & Human Services budget.** Director Oleson stated that the Board will have the Health & Human Services draft 2018 budget for review at the August 14<sup>th</sup> regular Board Meeting. A second, Public Hearing/Special Meeting will need to be scheduled for the public to address concerns or ask questions and for the Board to approve the proposed 2018. After a brief discussion by the Board, it was decided that the Public Hearing/Special Meeting will take place on August 29, 2017 at 10:00a.m. at the Community Center.
9. **Next Regular Meeting Date** – Monday, August 14, 2017 @ 4:00 p.m.
10. **Adjournment:** Motion to adjourn at 4:40p.m. by Colburn/Dehmlow. Motion carried by UVV.

*These minutes have not been approved by the committee.  
Minutes respectfully submitted by Ruth Horndasch.*

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Jack Allen – Chair

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Ruth Horndasch – Recording Secretary

# ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, JULY 13, 2017 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock ~ Chairperson  
Dan Wysocky ~ Vice-Chairperson  
Mark Hamburg  
Gordy Carlson

**OTHERS PRESENT:** Patrick Kotlowski ~ Highway Commissioner, Jerry  
Wiessinger, Scott Whitsett, Steve Zblewski, Wade Neville,  
Daniel Strobel and Bill Pegler

**MEMBER ABSENT:** Larry Borud ~ Excused

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, July 13, 2017.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, WYSOCKY, HAMBURG AND CARLSON. MEMBER ABSENT: BORUD ~ EXCUSED.

**APPROVAL OF AGENDA:** *Motion by Carlson to approve the Agenda as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

## **PUBLIC PARTICIPATION ON AGENDA ITEMS:**

- Review & Act on CTH M (11<sup>th</sup> Ave. – Marquette Cty Line) Preliminary Construction Design
- Review & Act on ATV/UTV Route Application / Town of Rome / CTH D
- Review & Act on Brushing Concerns ~ 1123 CTH D
- Review & Act on Salt Brine Equipment Bids

**APPROVAL OF MINUTES OF LAST MEETING (JUNE 8, 2017):** *Motion by Wysocky to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for June 8, 2017 Regular Monthly Meeting, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON CTH M (11<sup>TH</sup> AVE. – MARQUETTE CTY LINE)**  
**PRELIMINARY CONSTRUCTION DESIGN:** Scott Whitsett representative from Jewell was present and reviewed with the Highway Committee the County Road M Preliminary Construction Design, specifically looking at the east end of project reference curves. A Public Information Meeting will be held in August, date still to be determined, for presenting the current Preliminary Construction Design for County Road M.



**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
JULY 13, 2017 ~ 9:00 A.M.**

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**REVIEW & ACT ON ATV/UTV ROUTE APPLICATION / TOWN OF NEW HAVEN / CTH P & CTH G:** An ATV/UTV Route Application for the Town of New Haven on CTH P & CTH G was reviewed by the Highway Committee. Application incomplete, will send back to Town with request for more information: Public Hearing & Resolution

**REVIEW & ACT ON ATV/UTV ROUTE APPLICATION / TOWN OF ROME / CTH D:** An ATV/UTV Route Application for the Town of Rome on CTH Z, between 9<sup>th</sup> and 10<sup>th</sup> Avenues was reviewed by the Highway Committee. Jerry Wiessinger was present to provide support and information on the Towns' behalf. *Motion by Hamburg to approve and forward to County Board for action the ATV/UTV Route Application for the Town of Rome on CTH Z, between 9<sup>th</sup> and 10<sup>th</sup> Avenue, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON BRUSHING CONCERNS ~ 1123 CTH D:** Property Owner Daniel Strobel was present to discuss trees on his property that are in the right-of-way. Highway Commissioner explained that a vision complaint was received and that notice was sent to property owner to have trees removed that are in the county right-of-way. Property owner Mr. Strobel would like to remove the trees and transplant to a different location off the county right-of-way. *Motion by Wysocky to allow Daniel Strobel to remove the trees that are on the county right-of-way at 1123 County Road D and this task must be completed by September 30, 2017, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON CREW CAB TRUCK BIDS:** The following bids were received:

CREW CAB 3/4 TON	Price w/ 5 Year Warranty
Rudig Jensen	\$33,653.00
AF Motors	\$33,451.00
Scaffidi Motors	\$33,848.00

*Motion by Hamburg to award the crew cab truck bid to A-F Motors, as being in the best interest of Adams County for the amount of \$33,451.00, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON SHOP TRUCK BIDS:** The following bids were received:

SHOP TRUCK	Price w/5 Year Warranty
Rudig Jensen	\$51,780.00
Scaffidi Motors	\$53,650.00
Scaffidi Motors	3 yr \$117,500.00/Fully Equipped
Scaffidi Motors	5 yr \$121,850.00/Fully Equipped

*Motion by Hamburg to award the shop truck bid to Rudig-Jensen, as being in the best interest of Adams County for the amount of \$51,780.00 providing a satisfactory documentation of 5 year warranty is obtained, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON SALT BRINE EQUIPMENT BIDS:** The flowing bids were received:

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
JULY 13, 2017 ~ 9:00 A.M.**

<b>BRINE TANK</b>	<b>Brand</b>	<b>Price</b>
Universal Truck	Henderson - Dual 1300 gal tanks	\$40,185.00
Universal Truck	Varitech - Single 2600 gal tank	\$45,985.00
Monroe Truck	Monroe - Dual 1300 gal tanks	\$34,015.00

***Motion by Hamburg to award the salt brine tank equipment bid to Monroe Truck, as being in the best interest of Adams County for the amount of \$34,015.00, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**REVIEW & ACT ON COUNTY ROAD P (CTH G – MARQUETTE CTY LINE) CONSTRUCTION PROJECT CHANGE ORDERS:** : Highway Commissioner informed the Committee that there is currently one change order reference the County Road P (CTH G – Marquette County Line) Construction Project, which would be Change Order #3 and updated the Committee on the construction progress:

- Short area has asphalt removed, approximately 2,500'
- Minimal work started on this section

***Motion by Carlson to approve Change Order #3: Add standard bid item 618.0100 Maintenance and Repair of Haul Roads for an increase of \$0.01 for the County Road P (CTH B – Marquette County Line) Construction Project, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**REVIEW & ACT ON COUNTY ROAD P (CTH B – CTH G) CONSTRUCTION PROJECT CHANGE ORDERS:** : Highway Commissioner informed the Committee that there is currently no change orders for the County Road P (CTH B - CTH G) Construction Project and updated the Committee on the construction progress:

- Areas of Excavation Below Subgrade was unidentified
- Possible removal base stabilization from contract
- Drain field at 452 County Road P damaged, Highway Committee instructed Commissioner to have repaired at County's Expense
- There has been a few access concerns and working through these with the property owners

**REVIEW & ACT ON EQUIPMENT DISPOSALS:** Highway Commissioner discussed with the Highway Committee equipment that could be considered for disposal.  
***Motion by Hamburg to dispose on the On-Line Wisconsin Surplus Auction equipment number: 7, 16, 37, 131, 133 and misc. parts, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**2018 BUDGET PROPOSALS: SALT SHED / INFRASTRUCTURE**  
Highway Commissioner discussed with the Committee 2018 Budget Proposal reference infrastructure and salt shed building:

- Discussed building a County Salt Shed at 1342 County Road F
- Road Construction/Infrastructure will remain as previously set last year:  
CTH Z finish the 4 miles (18<sup>th</sup> to Wood County Line) 2018 ~ 2019  
CTH M ~ 2020



**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
JULY 13, 2017 ~ 9:00 A.M.**

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**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Seal Coat Surfaced: CTH Z (STH 21 to 18<sup>th</sup> Lane) & CTH J (STH 13 to CTH G)
- Patching
- Downfall Tree Cleanup
- Painting/Pavement Marking: State / County / Wood County Highway Dept.
- Seal Coat Surfacing: Wood / Juneau / Portage (Counties)
- Silica Dust Monitoring (Crack-filling Operation)
- Water Issues: CTH O, received letter in regards to CTH O culverts
- Roads Closed due to Friendship Dam water flowage

**FINANCIAL REPORT:** *Motion by Hamburg to approve the June 2017 Financial Report as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Hamburg to approve the Monthly Check Summary report as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:**

- ATV/UTV Routes: CTH P / CTH G / CTH Z
- Equipment Bids for Shop Truck
- Proposed 2018 Highway Budget

**SET NEXT MEETING DATE AND ADJOURN:** *Motion by Hamburg, second by Carlson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, August 10, 2017 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:20 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

**Land & Water and Resource and Recreation Committee Meeting**

Tuesday, July 11, 2017, 1:00 p.m. Room A231

The meeting was called to order by Chairperson Morgan at 1:00 p.m.  
The meeting was properly announced.

Roll call: Karch, Pisellini, Nickel, Wysocky, Bork, Johnson, Klaus (SAYL student) and Morgan. Also present: Phillippi, Voss, DeSmith, Swensen, Macey Glavin, Sedlar, Jay Dampier (UW Area Ext. Director), Don Fornasiere (Tri-Lakes) and Pegler (Times Reporter).

The pledge of allegiance was said.

Motioned by Wysocky/Karch to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Karch/Pisellini to approve minutes from June 13, 2017. Motion carried by unanimous voice vote.

Public Participation: Allowed as needed throughout meeting.

**UW Extension:**

Item #1 Youth Development Summer Assistant Information: Swensen and Glavin both gave verbal/written reports. Position will be 30 hours, 4 days a week, for 10 weeks.

Item #2 Update on Summer Positions: Verbal/written report given. Becky started last week, will work 4 hours a week thru Oct 15.

Item #3 Update on nExt Generation: Jay Dampie (UW Area Ext. Director) gave a verbal report. Jay started July 1, provided a brief background on himself, and the scope of his responsibilities in the position.

Item #4 Review/Discuss Monthly Reports: No questions were asked.

Item #5 Review/Discuss June Financial Statements: No questions were asked.

Item #6 Office Space Update: Swensen gave a verbal update. Cook out end of month for ADRC and UWEX staff, working on cleaning out school administrative building, money from non-lapsing will cover cost of moving expenses.

Item #7 Discuss Communications: None

**Land & Water Conservation Department:**

Item #8 Report on USDA-APHIS: None

Item #9 Report on USDA-NRCS: None

Item #10 Report on USDA-FSA: Bork stated that he was unable to attend meeting; no report given.

Item #11 Report on WDNR: None

Item #12 Report on Golden Sands RC&D: Pisellini spoke; July 20<sup>th</sup> is the next meeting – request if someone would like to attend it as he has a conflict in schedule.



Item #13 Report on LWCD: Sedlar gave a verbal report. Set back issues with Weavers' is being worked on, DNR – Trim Grant is moving ahead and Fawn Lake is coming along well.

Item #14 Discuss and/or act on Easton Lake drawdown request: Motioned by Bork/Wysocky to approve the drawdown on Easton Lake. Motion carried by voice vote, 6 yes, 1 no. Voting no, Nickel. SAYL student Klaus, yes (non-binding vote).

Item #15 Discuss and/or act on Tri-Lakes Management District to operate/take ownership of dams and water level adjustment request: Motioned by Wysocky/Bork for Wally to continue to operate as he has been between the minimum & maximum range. Motion carried by unanimous voice vote. SAYL student Klaus, yes (non-binding vote).

Item #16 Discuss and/or act on Cottonville Dam easement: Motioned by Nickel/Pisellini to go ahead with Cottonville Dam easement right to maintain emergency spillway. However, landowner usage cannot infringe on water flow. Motion carried by unanimous voice vote. SAYL student Klaus, yes (non-binding vote).

Item #17 Discuss and/or act on Goose Lake cost share request: Karch gave a verbal report. Motioned by Nickel/Wysocky to deny request based on lack of funds and low rating score. Motion carried by voice vote, 6 yes, 1 abstaining. Abstaining vote, Karch. SAYL student Klaus, yes (non-binding vote).

Item #18 Discuss and/or act on LWCD activities: Brief overview of Fawn Lake project progress.

Item #19 Discuss financial report: Sedlar gave a verbal/written report.

Item #20 Discuss communications: Sedlar gave a verbal update.

Next meeting date: August 8<sup>th</sup> at 1 p.m., Community Center

Motioned by Wysocky/Bork to adjourn at 2:24 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi  
Recording Secretary  
CP/ck

These minutes have been approved by the committee.

Adams County Library Board Minutes  
June 26th, 2017

The meeting was called to order at 1:00 p.m. by Mary Nelson, Board President, in the library meeting room. Present were Edwards, Foley, Grosshuesch, Nelson, Peterson, Theim, and Townsend (arriving at 1:30, excused). Skala was unexcused.

Public input is invited, but no members of the public were present.

Motion to approve the April 24th meeting minutes by Theim / Edwards with the following amendments. The roll call was amended from "Members present: Edwards, Foley, Grosshuesch, Nelson, Peterson, Theim, and Townsend" to "Present were Edwards, Foley, Grosshuesch, Nelson, Peterson, Theim, and Townsend. Skala was excused." A portion of the South Central Library System report was amended from "The board received a presentation on conflict of interest by a board member" to "The board received a presentation on the topic of conflict of interest from a board member." Motion carried.

The bills were reviewed and initialed.

Motion to approve the financial report by Peterson / Theim. Motion carried.

#### Communications and Reports

The Circulation Committee had nothing to report.

Nelson reported on two South Central Library System meetings

- May 25th Meeting
  - The board received the audit report and Nelson brought a copy to this meeting.
  - The SCLS Foundation Cornerstone Event will be held November 2nd at the 5100 Club in McFarland and Larry Martin is the Cornerstone Award recipient.
  - The board took part in a Hopes and Fears exercise and the results will be forwarded to the [[PLSR]] steering committee.
  - A report about the National Library Legislative Day was presented by Francis Cheney.
- June 22nd Meeting
  - The board received the mid-year budget report.
  - The board approved three service agreements with Madison Public Libraries as was the 2018 cost formula for members. There were no changes to the agreements or to the cost formula.
  - The board discussed the results of the PLSR Hopes and Fears exercise.

#### Director's Reports

- Circulation Report: Foley noted that the decline in circulation is comparable to many other SCLS libraries. Circulation is down about 10%, and holds are down about 7%.
- Financial report: Foley reported that the budget is on track.
- Quick Notes - the following was discussed in addition to the printed notes.
  - The purchasing policy being presented to the County Board in July includes the credit cards that are part of the board's fiscal compliance plans.
  - The number of student hours worked will remain about the same because the



- two other student workers will take up Alesha's hours.
- o About once a month the library will staff a booth at the Hazel Street Farmer's Market.
- o The April 2018 Jerry Apps event will be held at the Adams-Friendship Fine Arts Center.

#### Action Items

- A. Review Amendments to Bylaws - A motion to approve the amendments as presented was made by Townsend, seconded by Edwards. Motion carried.
- B. Nominations for Treasurer - Theim accepted his nomination by Edwards. A motion to appoint Theim to the newly established position of Treasurer was made by Edwards, seconded by Townsend. Motion Carried.
- C. Book Sale, Aug. 4-5 - Half of the big Community Center room will be set up for the book sale on Friday, August 3rd. No other events will be held along with the book sale. Nelson will ask Kathy Challoner if she'll organize the bake sale. No action.
- D. Grouping Agenda Topics--Informational vs. Action - The current Action Items section of the agenda will not be divided into two sections, one for informational items and one for action items. The current Action Items section will be renamed to indicate that some of the items may be acted upon and some may not. The board noted that the Treasurer's report should be listed on the agenda with the other regular reports. The Conduct of meeting agenda item was removed because it is unnecessary. No action.
- E. Renewal of contract for rotating Audiobook Collection - A motion to renew the contract was made by Edwards and seconded by Nelson. Motion Carried.
- F. Door counter update - Due to expected federal funding cuts, SCLS will not be providing door counters to member libraries as they had planned. There was a delay in notifying member libraries of this. Foley presented a description of the door counter she recommended for purchase. A motion to approve the purchase was made by Townsend and seconded by Theim. Motion carried.
- G. Fiscal compliance update, including revenue accounts (continued) - The Adams County Finance Manager, Kyle Patterson, was present. Discussion included the following:
  - a. Adding budget lines for lodging and food to better reflect actual expenses
  - b. Adding a revenue line to the budget so fines and fees can be held by the county, which will be offset by an increase in the office expenses line
  - c. Patterson informed the board that the county records the amount of money held by the library board as a special revenue fund (number 250). The amount is updated annually.
  - d. Missing funds that were held by the county for the library when Jeff Wavrunek was the library director. There is historic record of the funds, but no record of their expenditure and no current record of the funds.
  - e. There was discussion of the IT budget, with Patterson indicating that county IT needs are funded through IT budget rather than individual departmental budgets. In county budget documents the IT budget is not itemized by department. That is likely handled within the IT department.
  - f. Foley will work with Patterson and other county administrative staff to get training in Skyward and to learn more about the county's shared network files.
  - g. The library will begin to use the county's form for monthly bank reconciliation and will send completed forms to Patterson.
  - h. Foley asked Patterson and the board if anyone would like to see changes to

Director's report. Grosshuesch requested that the report include graphs that show how current numbers compare to previous months and to the previous year.

10. Identify possible items for future meetings - Items for the July 24th meeting will include: fiscal compliance (continued), Treasurer's report, volunteering for the book sale and bake sale, county budget, invite a staff member - Bonnie

11. Adjournment

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tyler Grosshuesch", with a long, sweeping horizontal line extending to the right.

Tyler Grosshuesch  
July 11th, 2017



ADAMS COUNTY  
PLANNING & ZONING COMMITTEE  
MEETING MINUTES: July 6, 2017

Chairman Rocky Gilner called the Adams County Planning & Zoning Committee Meeting to order in the County Board Room at the Courthouse in Friendship Wisconsin at 1:03 P.M. with the following members present: Randy Theisen, Larry Borud, Barb Morgan, Al Sebastiani, Larry Babcock and Fred Nickel. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Pledge of Allegiance. Roll Call. Barb Morgan made a motion to approve the agenda. Randy Theisen seconded the motion. Chairman Gilner noted that hearing #4 will be removed from the schedule as the Town of Easton has not met regarding the request. All in favor. Motion carried.

Public Hearings: Peter J. & Jo E Joslin – Rezoning request to reconfigure a 47.457 acre parcel from A1 Exclusive Agriculture and an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to create a 7 acre parcel zoned A3 Secondary Agriculture encompassing the current residence and the remaining acreage to A1 Exclusive Agriculture on property located in the SW ¼, NE ¼, & Pt. NW ¼, SE ¼, Section 34, Township 14 North, Range 7 East, at 330 State Road 23, Town of New Haven, Adams County, Wisconsin. The Town did not have any objections to the request. Mr. Joslin was present to explain that he wanted 5 acres rezoned, not the 7 acres as noticed, as the prospective buyer wants to split the property to build another dwelling. Discussion was held. Barb Morgan made a motion to grant the request and forward that recommendation to the County Board for final action. Larry Borud seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Majestic Development, LLC – Rezoning request from a P-R Planned Residential District to a B1 Rural Business District of the Adams County Comprehensive Zoning Ordinance for all of the property located in the W ½, NE ¼, SE ¼, Section 17, Township 14 North, Range 6 East (18 acres), part of a parcel located in the SW ¼, SE ¼, and part of a parcel located in Pt of Gov't Lot 5, both in Section 17, Township 14 North, Range 6 East in the Town of Dell Prairie, Adams County, Wisconsin. The Town had no objections. David Wall and Greg Rhinehart were present as representatives to explain the request. Mr. Wall presented the Committee with a large scale map to show the areas requested to be rezoned. References were made to three prospective buyers for the property and a commercial entrance off of Highway 13. Daniel Zajeski was spokesperson for the Lake of the Dells property owners. Statements were taken from several citizens present as to increased traffic and lack of information for proposed use. Barb Morgan called for the question Discussion was held. Barb Morgan made a motion to cease conversation and call for a vote. Fred Nickel seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Fred Nickel made a motion to table the request because not enough information has been presented. Al Sebastiani seconded the motion. Roll Call Vote: 3 – Yes. 4 – No. (Theisen, Borud, Gilner, Morgan) Motion failed. Al Sebastiani made a motion to deny the request and forward that recommendation to the County Board for final action. Fred Nickel seconded the motion. 4 – Yes. 3 – No. (Theisen, Borud, Gilner) Motion to deny carried. School District of Wisconsin Dells – Rezoning request of a 40 acre parcel from a PSP-1 Public Semi Public District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow the sale of the property located in the SW ¼, SE ¼, Section 36, Township 14 North, Range 6 East, Town of Dell Prairie, Adams County, Wisconsin. The Town had no objections. Tori Wolfram was present to explain the request. Discussion was held. Larry Borud made a motion to grant the request and forward that recommendation to the County Board for final action. Barb Morgan seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Alton T. & Viola L. Halvorsen, Trustees – Rezoning request of a portion of a 38 acre parcel (2 acres) from an A1 Exclusive Agriculture District to an R1-L1 Residential Large Lot District of the Adams County Comprehensive Zoning Ordinance to allow construction of a dwelling on property located in the SW ¼, NE ¼, Section 17, Township 14 North, Range 7 East on 5<sup>th</sup> Drive, Town of New Haven, Adams County, Wisconsin. The Town had no objections. David Halvorsen was present to explain the request. Discussion was held. Fred Nickel made a motion to grant the request and forward that recommendation to the County Board for final action. Barb Morgan seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Rustic Retreat/Leon & Sondra Byers – Conditional Use Permit request under Section 5-6B.03 (F) of the Adams County Comprehensive Zoning Ordinance to allow short term rental of a single family dwelling on property zoned R1-LL Residential Large Lot and located in the NE ¼, SW ¼, Section 21, Township 14 North, Range 6 East at 3956 River Road, Town of Dell Prairie, Adams County, Wisconsin. The Town did not object to the request. Leon Byers was present to explain the request. Discussion was held. Fred Nickel made a motion to grant the request with the standard conditions to be followed for temporary rental/lease of a single family dwelling. Randy Theisen seconded the motion. Roll Call Vote: 7 – Yes. Motion carried.

Chairman Gilner closed the public hearings and stated that public participation will be taken as appropriate on agenda items.

Barb Morgan made a motion to accept the previous meeting minutes as presented. Larry Borud seconded the motion. All in favor. Motion carried.

County Surveyor Greg Rhinehart presented his monthly report to the Committee.

Discussion for the County Surveyor Job Description was postponed until the August meeting.

Register of Deeds Jodi Helgeson presented her monthly report to the Committee. Ms. Helgeson stated that she will be presenting an Ordinance to the Committee with a daily deadline as to accepting documents for recording purposes. Ms. Helgeson also informed the Committee that she will be increasing Laredo subscription fees by \$5.00. Land Information is keeping up on projects covered by grant monies.

Nothing new for Planning & Zoning Updates.

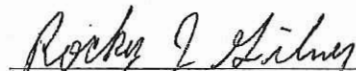
Financial Report for the month of May was presented to the Committee for review.

Correspondence: None.

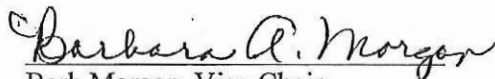
The next Committee meeting is scheduled for Wednesday August 2, 2017 at 1:00 P.M.

Larry Borud made a motion to adjourn. Fred Nickel seconded the motion. All in favor. Motion carried.

Adjourned: 2:40 P.M.



Rocky Gilner, Chair



Barb Morgan, Vice-Chair



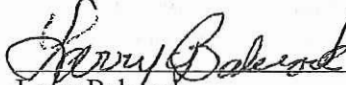
Randy Thiesen



Al Sebastiani



Fred Nickel



Larry Babcock



Larry Borud



Cathy Allen, Recording Secretary



**Property Committee Minutes**  
July 11, 2017 9:00 a.m., Room A160

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The meeting was called to order at 9:04 a.m. by Chairman Repinski. The meeting was properly announced. Roll call: Dehmlow, Gilner, Hamburg, Kotlowski and Repinski present. Also present: Fahrenkrug, Zander, Petkovsek, Bill Pegler (Times Reporter), Hamman and Phillippi.

Motioned by Kotlowski/Dehmlow to approve agenda. Motion carried by unanimous voice vote.

Motioned by Hamburg/Gilner to approve the June 13, 2017 minutes. Motion carried by unanimous voice vote.

Public participation: None

*Item #7 Discuss and/or act on:*

- a) *Opening and acting on bids for tax foreclosure property/resolutions:* None
- b) *Tax deed statutory option of sale preference to previous owner:* Discussion took place.
- c) *Any training or conferences:* None
- d) *Security issues in the county courthouse:* Motioned by Hamburg/Kotlowski to lock the street entrance door "C" permanently, effective August 1, 2017. Motion carried by unanimous voice vote.
- e) *Ad Hoc Building Committee update/space needs project for jail or courthouse renovation:* Discussion took place.
- f) *Promoting Veteran's Memorial in Adams County and update by Scott Sorenson:* None

*Item #8 Update on maintenance items:*

Hamman gave verbal update on: work at fairgrounds (painting, fence repair, bathroom repairs, marked exit concerns, heating issues, etc.); stormwater runoff project; landscaping at Health & Human Services building; windmill (didn't receive liability insurance yet); Community Center update.

Next meeting date is August 8<sup>th</sup>, 2017 @ 9:00 a.m.

Items on next agenda:

*Tax deed statutory option of sale preference to previous owner;*

*Security issues in the county courthouse;*

*Property tour dates;*

*Ad Hoc Building Committee update/space needs project for jail or courthouse renovation;*

*Promoting Veteran's Memorial in Adams County and update by Scott Sorensen.*

Motioned by Hamburg/Gilner to adjourn at 9:43 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi  
Recording Secretary  
CP\ck

These minutes have been approved by the committee.

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**SAFETY COMMITTEE MEETING**  
**Minutes – August 2, 2017 /2:00 pm /Room A160**

The Meeting was called to order by Chair Pisellini at 2:01 pm. The meeting was properly announced.

Present: Supervisor Paul Pisellini; Committee members Brenda Quinnell and Marcia Kaye; Mark Rumpel, KSS.

Motion to approve the Agenda, Quinnell/Kaye. Motion carried by voice vote.

Motion by Quinnell/Kaye, to approve the Minutes from the June 20, 2017 meeting. Motion carried by voice vote.

Discussion and action on continued topics:

- a. Dam Update – LWCD is waiting for ladder with cage system installation, tentatively late August, weather permitting. Signs and cages are posted around spillways.
- b. Hearing Conservation Plan – Testing completed at Peteriwell, about ¾ done at Castle Rock. SW and Hwy shops completed, still need SW and Hwy field workers. August 9 and 16 will do Parks audiometric testing at Moundview. Training done with Maintenance.
- c. Recommendation for Property Committee on NFPA requirements (H01). DSPS has implemented rule 70 but not 70E which deals with the safety side of the electrical code. Can still be fined by OSHA and big liability if contractor is injured. Motion by Kaye/Quinnell for KSS to pass a recommendation on to the Property Committee to hire company to develop a bid to have the necessary work completed. KSS will obtain more information and make recommendation at October Property meeting. Motion carried by voice vote.
- d. AED for main building of fairgrounds. Hamman and Rumpel looked at site for installation. Not sure if it was installed or not as has not been able to confirm with Hamman.
- e. Power Industrial Truck review – same information as previously approved, just updated template for annual review.  
Confined Space review – same information as before with updated template.  
Motion by Quinnell/Kaye to accept the annual updated plans and have new versions posted on the County "T" drive. Motion carried by voice vote.

Review of June and July worker's compensation claims (Handout 2a & 2b). One new claim for both Sheriff's Office and HHS for June and one for Highway and Sheriff's Office for July. Also increase in 2016 incurred for SW for 2016 accident and one new claim for 2016 from the Courthouse.

Identify possible upcoming agenda items –AED for Fairgrounds, update on hearing surveys, recommendation for Property Committee on NFP requirements; Silica Exposure Control program; reward program for safety ideas

Next Meeting Date: Wednesday, September 13, 2017 at 2:00pm in Room A160.

Motion to Adjourn by Quinnell/Kaye, 2:41 p.m. Motion carried by unanimous voice vote.

*Marcia Kaye*

Marcia Kaye  
Recording Secretary

*These minutes have not yet been approved by the Safety Committee*



**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**Wednesday, July 12, 2017, 5:30 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

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**MEMBERS PRESENT:** Florence Johnson, Chair  
Jerry Kotlowski  
Gordy Carlson  
Larry Babcock

**MEMBERS ABSENT:** Robin Skala

**OTHERS PRESENT:** Brenda Quinnell, SW Director; Barb Petrovsek, County Administrator; Kyle Patterson, County Finance Manager; Ryan Shimko, Ayres Assoc; Jason Reichhoff, SW Recycling Manager; and Everett Johnson.

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chairperson Florence Johnson at 5:30 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED?** Yes. **ROLL CALL:** Johnson, Kotlowski, Carlson and Babcock; Skala was excused.

**APPROVAL OF AGENDA:** *Motion by Carlson, second by Babcock, to approve the agenda as presented. All in favor; motion carried.*

**NOTICE THAT THE COMMITTEE MAY DISCUSS AND ACT ON ANY AGENDA ITEMS LISTED.**

**APPROVAL OF OPEN SESSION MINUTES FROM THE June 14, 2017 REGULAR SOLID WASTE MEETING:** *Motion by Babcock, second by Kotlowski, to approve the Open Session minutes as presented for the June 14, 2017 Solid Waste meeting. All in favor; motion carried.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** There were no communications or correspondence.

**FINANCIAL REPORT:** Review and discussion of the financial reports and check summary presented. Patterson reviewed his findings regarding the carry-over in the capital projects fund 420 and the Journal Entry to transfer the money into the 600 account. Quinnell reviewed the 2016 Revenue/Expense analysis she prepared with review by Patterson and Reichhoff. *Motion by Babcock, second by Carlson, to accept the financial reports and check summary as presented. All in favor; motion carried.*

**SITE REPORT:** Quinnell distributed and the Committee reviewed the Site Report dated July 12, 2017 (see attached copy). Ryan Shimko of Ayres Associates reported on the progress of the Feasibility Study and future Plan of Operations timeline. *Motion by Babcock, second by Carlson, to approve the Site Report as presented. All in favor; motion carried.*

**APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS:** Quinnell distributed a breakdown of capital assets monies, the balance of the restricted Machinery Fund, and a quote for a new Bobcat All-Wheel Steer Loader from St. Joseph's Equipment for \$55,480.00. She reviewed the need for new equipment and the process for purchasing from the Machinery Fund. *Motion by Carlson, second by Babcock, to authorize the purchase of an A770 T4 Bobcat All-Wheel Steer Loader for use in the recycling building to be funded from the Restricted Cash Account #11515 Machinery Fund. All in favor; motion carried.*

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** None.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda:

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updates on pertinent items.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, August 9, 2017 at 5:30 PM at the Landfill.

*Motion by Kotlowski, second by Babcock, to adjourn until the next meeting. All in favor; motion carried.* Meeting adjourned at 6:36 P.M.

Respectfully submitted, Brenda Quinnell, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

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**SITE REPORT ATTACHED**